

No. SMTA/STOP-SALARY/2021/7.190
GOVERNMENT OF SINDH
SINDH MASS TRANSIT AUTHORITY
TRANSPORT & MASS TRANSIT DEPARTMENT
Karachi Dated: 6th May, 2021
SAY NO TO CORRUPTION



To,

The Accounts Officer (CAA-VI),
Office of the Accountant General Sindh,
Karachi.

SUBJECT: STOP SALARY OF MR. MUHAMMAD NAEEM WAHEED.
PERSONNEL NO. 10636292

With reference to the Notification No. SO(GEN)/SMTA/2020 dated 20th April 2021 and to state that Mr. Muhammad Naeem Waheed, worked as Project Coordinator, Project Management Team, Karachi Urban Mobility Project, Yellow Line BRTs, Sindh Mass Transit Authority, TMTD on deputation basis is hereby relieved / repatriated to join his parent Department i.e. Traffic Engineering Bureau, Karachi Development Authority, Karachi.

Furthermore, it is requested to stop the salary from the date of relieved/ repatriated i.e. 20th April 2021 of Mr. Muhammad Naeem Waheed, from the office of the Accountant General, Sindh.

(DEPUTY DIRECTOR)
ADMINISTRATION & HR

Copy Forwarded to:-

1. PD, KMP, Yellow Line BRTs, Gos, Karachi.
2. PS to the Secretary, Transport & Mass Transit Department, Gos.
3. PS to the Managing Director, SMTA.
4. Master File.

Karachi Dated: October 15, 2020

No. PD/YLC/SM/TA/2020 / 2022



The Additional Secretary (Services-2),
Services, General Administration & Coordination Department,
Government of Sindh,
Karachi.

Subject: INTERVIEWS SCHEDULE FOR THE PROJECT POSITIONS IN YELLOW LINE BRTS, KARACHI URBAN MOBILITY PROJECT.

Ref: Notification No. SOII(SGA&CD)6-53/2020 dated 24.09.2020

Dear Sir,

Pursuant to your nomination as member vide Notification NO. SOII(SGA&CD)6-53/2020 dated 12th October, 2020, the interviews for the project positions i.e. Procurement/Contract Management Specialist, Financial Management Specialist and Communication Specialist have been scheduled on Monday 19th October, 2020 at 3 PM in the office of the Managing Director, Sindh Mass Transit Authority (SMTA), D-43, Block 2, Clifton, Karachi.
You are requested to please make it convenient to attend the interviews on above mentioned date and time.

(IMRAN BHATTI)
PROJECT DIRECTOR

A copy is forwarded for information to:-

1. The Managing Director, SMTA, Chairman Selection Committee.
2. P.S to Secretary, Transport and Mass Transit Department, Govt. of Sindh, Karachi.
3. Master File.

o/c

28/10/20

CNIC: 42521-6305247
P.NO: 10636292
[See rule 249(1)]
Form T.R.17

CAA - VI
KQ-2307

PAY BILL OF GOVERNMENT SERVANTS IN NATIONAL PAY SCALE NO. 16 OR ABOVE FOR PAYMENT AT AN ACCOUNTANT-GENERAL'S OFFICE

OVERSE

Note: - Government accepts no responsibility for any fraud or misappropriation in respect of money, cheques or draft made over to a messenger.

Mr MUHAMMAD NAEEM WAHEED, PROJECT COORDINATOR

Token No. Major Function Minor Function Detailed Function Audit No. Received for the month of 200 Classification New Codes Monthly Rate Amount

191,361	817	192,178	1101	1103	1104	A01101	A01103 A01104		
21,697	285,833	19,600	8,511	2,733	5,666	0	19,136	28,704	9,568
2200	2100	A01201 A01202 A01203 A01204							

Regular Allowance	House Rent Allowance	Project Allowance	Deputation Allowance	Special Allowance 20%	Medical Allow 15% (16-22)	Adhoc Relief Allow @10%	Adhoc Relief All 2016 10%	Adhoc Relief All 2017 15%	Adhoc Relief All 2018 10%	Adhoc Relief All 2018 10%	Adhoc Relief All 2019 15%	Adhoc Relief All 2020 5%	Local Compensatory Allowance
1101	1103	1104	A01101	A01103 A01104									

Other Allowances:	Honoraria	Medical Charges	Rest and Recreation Allowance	Gratuity Allowance	Leave Salary	Total other Allowance (Excluding T.A.)	GROSS CLAIM ESTABLISHMENT CHARGES	Less Fund Deduction	Funds Deduction
1503000	1523000	3316001	3315001	118100	17200C	1503000	1503000	1523000	1135100
1135200	1135300	1135100	1135200	1135300	1135100	1135200	1135300	1135100	1135200

NET CLAIM	562,029	Five lac Sixty Two thousand & Twenty Nine Only	Code number applicable to Government servant be inserted from codes given on reverse
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Syed Yaqin Ali Shah
Director (Administration & HR) / DDO
Shahd Mas Transport Department
Government of Sindh

a) I have neither been provided with accommodation by the Government, nor I share any such accommodation with an other allotted without necessary permission of the Estate Officer.

- b) My wife/husband is not in the service of the Federal/Provincial Government/Autonomous body.
- c) My wife/husband, who is in the service of the Federal/Provincial Government/Autonomous body, is not in receipt of house rent allowance
- d) I am not residing with in my work premises.
- e) I am maintaining a motorcycle/car No. _____, which is registered in my own name or in the name of my spouse.
- motorcycle/car allowance

Signature	(Rupees)	562,029	Pay Rs.
	Five lac Sixty Two thousand & Twenty Nine Only		Not Payable Before,

Assistant Accounts Officer
Assistant Accounts Officer General

Directions:

1. A pay bill may be submitted to the Accountant General seven days before the first working day of the month.
2. Bills are liable to be delayed in reaching the Accountant General's office, if sent by post or forwarded in a closed envelope, as far as possible by hand or by hand or in an open cover to the receiving counter of the Accountant General's office.
3. In exchange of each bill so presented a metal token will be issued, which should be produced when the payment is called for.
4. A pay bill may, if desired be enclosed for payment to a Banker or agent and submitted for collection through such Banker or agent, or otherwise, as may be necessary of Government servants attendance in person or by messenger, as payment may then be made direct to the Banker or agent.

5. All pay bills are paid by cheque issued on the Bank, if the amount exceed 20 rupees or in each if the amount is not more than 20 rupees.
6. When the payment is to be made by crossed cheque sent by post, the cheque will be sent by the Accountant General's office without further action on the part of the payee. He must however acknowledge its receipt by return a post. Failure or delay to this will render the drawer liable to forfeit this privilege. When payment is to be received in person or through messenger, an intimation will be given as soon as possible after the bill is passed.
- It is not necessary that the intimation should have been received by the payee before he can be paid, the payee can send his messenger, along with the receipt taken in intimation, if issued in the following form,
- 70000 3111
- (Rupees
- Five lac Sixty Two thousand

*Received by cash/ cheque, Rs.

() from the Accountant General/State Bank of Pakistan in payment of my pay bill No.

7. The period for which subscription to a fund is due, should be specified when it differs from the period for which pay is made.

Note: - Audit officers should see that, all compulsory deductions are duly made and the schedule showing particulars of all Fund deductions are attached to the pay bills.

OLD		NEW		Detail of Code Numbers.
1503000	G06103			
1512000	G06112			General Provident Fund(Civil)
1544000	G06114			General Provident Fund(Postal Office)
1501000	G066101			General Provident Fund(Railway)
1502000	G06102			General Provident Fund (Defence)
1513000	G06113			Indian Civil Service(Non European Members) Provident Fund
				General Provident Fund(Telegraph and Telephone)
3315001	G06202			General Provident Fund(Telegraph and Telephone)
3315002	G06203			General Provident Fund(Civil)
3315004	G06205			Federal Government Employees Benevolent Fund (Defence)
3315003	G06204			Federal Government Employees Benevolent Fund (Post Office)
3315013	G06214			Railway Employees Benevolent Fund
				Federal Government Employees Insurance Fund
3316001	G06409			Federal Government Employees Insurance Fund (Civil)
3316002	G06410			Federal Government Employees Insurance Fund (Defence)
3316004	G06412			Federal Government Employees Insurance Fund (Post Office)
3316005	G09106			Railway Employees Insurance Fund
5201000	F02119			(Telegraph and Telephone)
5204000	F02143			Objection Book Advance (Civil)
5205000	F02144			Objection Book Advance (Telegraph and Telephone)
5202000	F02120			Objection Book Advance (Post Office)
5203000	F02133			Advance Recoverable (Defence)
				Objection Recoverable (Railway)

4.2

P Sec:006 Month:February 2021
KQ2307 -SINDH MASS TRANSIT AUTHORITY
TRANSPORT&MASS TRANSIT
NTN:
GPF #: SGA-39764
Old #:

SW: 2 Karachi
Pers #: 10636292 Buckle:
Name: MUHAMMAD NASEM WAHEED
CNIC No. 4250163051247
GPF Interest Applied
19 Active Permanent
PAYS AND ALLOWANCES:
1001-Basic Pay 117,160.00
1513-Deputation Allowance 13,284.00
1518-Entertainment Allowance 12,000.00
1544-Project Allowance 500.00
1947-Medical Allow 175,000.00
2199-Adhoc Relief Allow (16-22) 5,211.00
2211-Adhoc Relief All 2016 10% 1,673.00
2225-Adhoc Relief All 2017 15% 3,469.00
Gross Pay and Allowances 17,574.00
381,019.00
DEDUCTIONS:
IT Payable 0.00 Deducted
GPF Balance 21,420.00
3506-BenevolentFund sindh6-19 7,180.00
3508-Group Insurance Sindh 1,757.00
Subrc: 831.00
TAX: (3609) 27,153.00
Subrc: 1,757.00
831.00

Total Deductions

36,921.00
344,098.00

D.O.B LFP Quota: 4
07.10.1962 HABIB BANK LIMITED CIVIC CENTRE
41 Years 09 Months 014 Days 00140033027701
AP initialized; accounting statements subject to verification.

Acknowledgement
148124
Token No _____ Dated _____
Received Cheque No. _____ Dated _____
Amounting to Rs. _____
DAAG(Cheque)
Accountant General Sindh
Karachi
Signature of DDO

Syed Yaqub Ali Shah
Director (Administration & HR) / DDO
Sindh Mass Transit Authority (SMTA)
Transport & Mass Transit Department
Government of Sindh

P Sec:006 Month:February 2021
KQ2307 -SINDH MASS TRANSIT AUTHORITY
TRANSPORT&MASS TRANSIT
NTN:
GPF #: SGA-39764
Old #:

SW: 2 Karachi
Pers #: 10636292 Buckle:
Name: MUHAMMAD NASEM WAHEED
CNIC No. 4250163051247
GPF Interest Applied
19 Active Permanent
PAYS AND ALLOWANCES:
2247-Adhoc Relief All 2018 10% 11,716.00
2266-Adhoc Relief All 2019 15% 17,574.00
2281-Adhoc Relief All 2020 5% 5,858.00

Gross Pay and Allowances 381,019.00
DEDUCTIONS:
IT Payable 0.00 Deducted
GPF Balance 21,420.00
Subrc: 0.00

Total Deductions

36,921.00
344,098.00

D.O.B LFP Quota:
07.10.1962 HABIB BANK LIMITED CIVIC CENTRE
41 Years 09 Months 014 Days 00140033027701
AP initialized; accounting statements subject to verification.

SALARY Statement of Mr MUHAMMAD NAEEM WAHEED , PROJECT
Personnel Number: 10636292

Months	Basic Pay	Entertainment Allowance	House Rent Allowance 45%	Project Allowance	Deputation Allowance	Medical Allow 15% (16-22)	Adhoc Relief Allow @10%	Adhoc Relief All 2016 10%	Adhoc Relief All 2017 15%	Adhoc Relief All 2018 10%	Adhoc Relief All 2019 15%	Adhoc Relief All 2020 5%	Gross Total	GPF Subscription	Benefit of Sindh-19	Income Tax	Group Insurance Sindh	Deduction Total	Net Total
Nov-20	74,201	317	8,413	110,833	7,600	3,300	1,060	2,197	11,130	7,420	11,130	3,710	241,312	-4,547	-1,113	-17,197	-526	-23,383	217,922
Dec-20	117,160	500	13,284	175,000	12,000	5,211	1,673	3,469	17,574	11,716	17,574	5,858	381,019	-7,180	-1,757	-27,153	-831	-36,921	344,099

Total	191,361	817	21,697	285,833	19,600	8,511	2,733	5,666	28,704	19,136	28,704	9,568	622,331	-11,727	-2,870	-44,350	-1,357	-60,304	562,022
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SYED YAZIM ALI SHAH
Director Administration & HR
Drawing and Disbursing Officer/ DDO
Sindh Mass Transit Authority (SMTA)
Transport & Mass Transit Department
Government of Sindh

Syed Yazim
Director (Administration)
Sindh Mass Transit Authority
Transport & Mass Transit Department
Government of Sindh

35



GOVERNMENT OF SINDH
Karachi Urban Mobility Project
(YELLOW LINE BRTS)
SINDH MASS TRANSIT AUTHORITY
TRANSPORT & MASS TRANSIT DEPARTMENT
Karachi, Dated: Monday, December 14, 2020

NOTE FOR SECRETARY, TRANSPORT & MASS TRANSIT

SUBJECT: DISBURSEMENT OF SALARY TO MR. M. NAEEM WAHEED,
PROJECT COORDINATOR, PROJECT MANAGEMENT TEAM,
KARACHI URBAN MOBILITY PROJECT, YELLOW LINE, BRTS.

With a view to strengthen the Project Management Team and increase the manpower support and for the betterment of Foreign Funded Project, services of Mr. Muhammad Naeem Waheed, an Officer of BS-19, Karachi Development Authority were requisitioned vide note No. 1043 dated 2nd November, 2020 with the consent of World Bank.

2. Accordingly Mr. Muhammad Naeem Waheed has been posted as Project Coordinator, Project Management Team, Karachi Urban Mobility Project, Yellow Line BRTs vide Services, General Administration & Coordination Department's Notification No. SOIII(SGA&CD)1-224/2020 dated 9th November, 2020. In compliance of the above notification Mr. Naeem Waheed has joined the Project on 12th November, 2020.

3. For the purpose of disbursement of salary, it is proposed that the same may be adjusted against one of the existing / vacant positions of BS-19 in Sindh Mass Transit Authority as an arrangement so the incumbent may draw his monthly salary regularly.

4. Worthy Secretary, TMTD is requested to approve paragraph 3/n above.

(IMRAN BHATTI) Ex. PCS
Project Director
Yellow Line BRTs

MANAGING DIRECTOR, SMTA

6. SECRETARY, TMTD, Govt. of Sindh

745/5-
15/12/2020.

3030
15-12-22

18/12/20
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G.O.

7. 505

~~From one page~~

Para-1/n to be made may kindly be perused.

It is submitted that the post of Project Coordinator is already available in PC-I of Yellow line as approved by the CDMP in Project Rampure Team (PMT).

The Project Director Yellow line and HD, SUTA has submitted note for release of salary of Mr. Naam Dattar, a officer at BPS-11/KDA, whose services were placed in Yellow line on deputation basis for (2) years by the SUTA.

As HD, SUTA and PD, Yellow line propose that the salary may be adjusted against the post of BPS-11 found SUTA post the date not mentioned clear position on which post the will extra salary.

It is clear from above it is proposed that Managing Director, SUTA may be asked to check the post against which he will draw salary and what is future of the post as already existed in PC-I of Yellow line BPS. Submittal for necessary approval - the right of directing a

~~DS~~ Para-12/n refers for perusal & approval - the right of directing a

B-

X-

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From Pra - Rite

The working Secy TMTD with Pra - 6/11.
If agreed to avoid any copyright
- future pl.

[Signature]
21/11/2020

[Signature]
21/11/20

14. A.S. (TMTD)
15 Secy TMTD -

Pra 1/11/2020
P.R. out coming.

[Signature]
21/11/20

7647-
22/12/2020
16-13 TMTD

[Signature]
31/11/20

17 -
s/o
Pl take necessary action as per
approval of working Secy TMTD, pr. a.p. 15/11/20

28/11
20/11/20

18. HD/SM/TS
[Signature]
04/11/2021

19. Dr Admin

SUBJECT: DISBURSEMENT OF SALARY TO MR. NAEEM WAHEED PROJECT COORDINATOR, PROJECT MANAGEMENT TEAM, KARACHI URBAN MOBILITY PROJECT, YELLOW LINE BRTS

Pursuant to para-12/n, it is proposed that the Salary of Mr. Naeem Waheed will be adjusted against the vacant post of Director, Business Development, SMTA (BPS-19). However, his regular salary will start disbursing against the vacancy in Yellow Line as mentioned at para-9/n, as soon as the DRO for the Project is approved.

[Signature]
DIRECTOR
(ADMIN & HR)
05/11/2021

PROJECT DIRECTOR, YELLOW LINE

[Signature]
Para 19/n endorsed by Mr. B

MANAGING DIRECTOR, SMTA

[Signature]
11/01/2021

SECRETARY, TMTD

[Signature]
12/11

[Signature]
18/01/2021

[Signature]
Dr. Adnan / Dr. Finance

Refer to para 9, the post of Project Coordinator is not listed or reflected in the approved PC-1 on 30th, April, 2019 of Karachi Urban Mobility Project is hereby enclosed.

Refer to para 19, the post of Project Coordinator would not be

25.

ATA TMTD
2-7

Dated: 11-01-2021

58/F-23
23/01/2021

22.

21.

20.

19.

[Signature]

reflected in the DRO of the said project as the stated post is not reflecting in approved PC-1.

26. However, as per approval on para 22 by Worthy Secretary, Transport & Mass Transit Department (The TMTD) the regular salary of Mr. Naem Waher shall be drawn from the cost centre of Sindh Mass Transit Authority (The SMTHA) KA-2367 against the vacancy of the post of Director Business Development.

27. The Competent Authority may endorse and approve the para 24-26 or deemed as appropriate.

21/11/21

28. M.D. SMTHA: As proposed by Div Finance taking and as per his recommendation into consideration

23/01/2021

29. Div Admin

As proposed, submitted for further necessary action ph.

26-1-2022

30. Admin & L. Ht

25

Subject : Salary Arrears of Mr. Muhammad Naeem Wahed, Project

Coordinator, Project Management Team, Karachi Urban

Mobility Project, Yellow Line BRTS.

31. It is submitted that Mr. Muhammad Naeem Wahed has been posted as Project Coordinator, Project Management team, Karachi Urban Mobility project, Yellow Line BRTs vide Service, General Administration & Coordination Department's Notification No. SOIII(SGA&CD)1-224/2020 dated 9th November 2020 & he joined the SMTA on 12th November 2020.

32. The AG Sindh already released his monthly salary from January 2021. The salary arrears for the m/o November 2020 (12th - 30th, 2020) (19 days) & December 2020 is still pending the detail of calculation mentioned below:-

S.No	Name	Title	Months	Amount
1.	Mr. Muhammad Naeem Wahed	Project Coordinator	November 2020 (12 th - 30 th , 2020) (19 days)	217,929
			December 2020	344,098
			Total	562,027

33. The Salary Arrears bills of total amount of Rs. 562,027/- (Five Lac Sixty Two thousand & Twenty Seven only) is attached for necessary action

34. In view of above position submitted for kind perusal and approval of expenditures and further submission of bills to AG office for release the payments.

Admin & Account Officer
18/12/21

35. Director Administration & HR/DDO

Submitted for further necessary action

19/12/2021

36. Director Finance & Accounts

Please give your useful comments & advice.


RECEIVED ON 22/02/2021.

37. PD.YL:

→ Next Page. Pls.

37.

Since Mr. Naam Mahesh has been posted in SMTA by the Government under order dated 12.11.2020 and adjustment against the post of Director RD, SMTA for the purpose of salary disbursement and working in the PWT since posting. His salary arrears may be cleared on per basis.


22/11/2024
PD YLC.

38. Dir. Admin/HK.

NOTE FOR CHIEF SECRETARY SINDH

SUBJECT: REQUISITION OF SERVICES OF MR. NAEEM WAHEED, DIRECTOR (PUBLIC TRANSPORT MANAGEMENT, OPERATION & REGULATION), TRAFFIC ENGINEERING BUREAU, KDA (BS-19).

The Project Director, Project Management Team, Karachi Urban Mobility Project, Yellow Line BRTs has stated that the Project Management Team (PMT) of Yellow Line BRTs, is currently facing dearth of officers in its teething phase and at present only, Project Director and one Assistant are working in World Bank Funded Project (Annexure-I).

3. He has requested that in order to strengthen the Project Management Team and increase manpower support, the services of Mr. Naeem Waheed, Director Public Transport Management, Operation & Regulation, Traffic Engineering Bureau, KDA is required to be requisitioned from respective Department (His CV is attached at Annexure-II). The Karachi Urban Mobility Project, Yellow Line BRTs is World Bank (Foreign Funded) Project, so that, it is very essential to post technical/experienced staff in said project.

4. In view of above position, it is suggested that Mr. Naeem Waheed, Director, Public Transport Management, Operation & Regulation, Traffic Engineering Bureau, KDA may be posted as Project Coordinator, Project Management Team, Karachi Urban Mobility Project, Yellow Line BRTs on deputation basis, for the betterment of Foreign Funded Project.

5. The Worthy Chief Secretary Sindh may like to approve the proposal contained at para-4/n above.

SECRETARY TO GOVERNMENT OF SINDH
(SHARIQ AHMED)

6. MINISTER, TRANSPORT & MASS TRANSIT

7. CHIEF SECRETARY SINDH

GOVERNMENT OF SINDH
TRANSPORT & MASS TRANSIT
DEPARTMENT

Note No/043 dated 27/11/2020.

GOVERNMENT OF SINDH
TRANSPORT & MASS TRANSIT
DEPARTMENT

Note No/643 dated 27/11/22

NOTE FOR CHIEF SECRETARY SINDH

SUBJECT: REQUISITION OF SERVICES OF MR. NAEEM WAHEED, DIRECTOR
(PUBLIC TRANSPORT MANAGEMENT, OPERATION & REGULATION),
TRAFFIC ENGINEERING BUREAU, KDA (BS-19).

The Project Director, Project Management Team, Karachi Urban Mobility
Project, Yellow Line BRTs has stated that the Project Management Team (PMT) of
Yellow Line BRTs, is currently facing dearth of officers in its teething phase and at
present only, Project Director and one Assistant are working in World Bank Funded
Project (Annexure-I).

He has requested that in order to strengthen the Project Management
Team and increase manpower support, the services of Mr. Naeem Waheed, Director,
Public Transport Management, Operation & Regulation, Traffic Engineering Bureau
KDA is required to be requisitioned from respective Department (His CV is attached at
Annexure-II). The Karachi Urban Mobility Project, Yellow Line BRTs is World Bank
(Foreign Funded) Project, so that, it is very essential to post technical/experienced staff
in said project.

4. In view of above position, it is suggested that Mr. Naeem Waheed,
Director, Public Transport Management, Operation & Regulation, Traffic
Engineering Bureau, KDA may be posted as Project Coordinator, Project
Management Team, Karachi Urban Mobility Project, Yellow Line BRTs on deputation
basis, for the betterment of Foreign Funded Project.

5. The Worthy Chief Secretary Sindh may like to approve the proposal
contained at para-4/n above.

(SHARID AHMED)
SECRETARY TO GOVERNMENT OF SINDH

6. MINISTER, TRANSPORT & MASS TRANSIT

7. CHIEF SECRETARY SINDH

21/11

3/11/2020

172

SMTA

Thursday, November 12, 2020

The Managing Director,
Sindh Mass Transit Authority
Transport & Mass Transit Department
Government of Sindh
Karachi

SUBJECT: JOINING REPORT

Sir,
In compliance of Services, General Administration & Coordination Department,
Government of Sindh's Order No.SOI(SGA&CD)/1-224/2020 dated 9th November, 2020, I
hereby submit my joining report as Project Coordinator, Project Management Team, Karachi
Urban Mobility Project, Yellow Line BRTs today the November 12, 2020.

M. NAEEM WAHEED

Project Coordinator,
Project Management Team,
Karachi Urban Mobility Project,
Yellow Line BRTs

Copy Forwarded to:

1. PS to the Secretary, Transport & Mass Transit Department, Govt. of Sindh.
2. Project Director, Karachi Mobility Project, Yellow Line BRTs, SMTA, GoS.
3. Master File





GOVERNMENT OF SINDH
SERVICES, GENERAL ADMINISTRATION
AND COORDINATION DEPARTMENT
Karachi, dated the 09th November, 2020

NOTIFICATION

No.SOI(SGA&CD)1-224/2020: The services of Mr. Naem Waheed, Director, Public Transport Management, Operation & Regulation, Traffic Engineering Bureau, KDA are hereby placed at the disposal of Transport & Mass Transit Department, Government of Sindh for further posting as Project Coordinator, Project Management Team, Karachi Urban Mobility Project, Yellow Line BRTs on deputation basis for period of two (02) years, with immediate effect.

MUMTAZ ALI SHAH
CHIEF SECRETARY SINDH

No.SOI(SGA&CD)1-224/2020,
Karachi dated the 09th November, 2020

A copy is forwarded for information and necessary action to:

1. The Principal Secretary to Chief Minister Sindh, Karachi.
2. The Chairman, Planning & Development Department, Government of Sindh, Karachi.
3. The Secretary to Government of Sindh, Local Government & HTP Department, Karachi.
4. The Secretary to Government of Sindh, Transport & Mass Transit Department, Karachi.
5. The Accountant General, Sindh, Karachi.
6. The P.S. to Chief Secretary Sindh, Karachi.
7. The P.S. to Secretary (Services) SGA&CD, Karachi.
8. The Publisher, Sindh Government Printing Press, Karachi.
9. The Concerned.
10. Office Order File.



(TAJ MUHAMMAD)
SECTION OFFICER-II

Handed over to Mr. Naem Waheed, Director, Traffic Engineering Bureau, KDA

GOVERNMENT OF SINDH

Karachi Urban Mobility Project
(YELLOW LINE BRTS)
SINDH MASS TRANSIT AUTHORITY
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: October 09, 2020

No. PD/YLC/SM/TA/2020/1001
RE/1001



The Secretary,
Transport & Mass Transit Department,
Karachi.

Subject: REQUISITION OF SERVICES OF MR. NAEEM WAHEED DIRECTOR
(PUBLIC TRANSPORT MANAGEMENT, OPERATION & REGULATION),
TRAFFIC ENGINEERING BUREAU, KDA (BS-19)

Your good office is apprised that the Project Management Team (PMT) of Yellow Line BRT, is currently facing dearth of officers in its teething phase. At present only Project Director and an Office Assistant are working along with support from Directors of Sindh Mass Transit Authority (SMTA).

2. In order to strengthen the PMT and increase manpower support, services of Mr. Naeem Waheed, Director Public Transport Management, Operation & Regulation, Traffic Engineering Bureau, KDA are requested to be requisitioned from respective department against the position of Project Coordinator, in Yellow Line BRT, PMT. His detailed CV is attached.

A copy is forwarded for information to:-

1. Managing Director, SMTA, T&MTD, Govt. of Sindh
2. Master File.

Enclosures: ()

(IMRAN BHATTI)
PROJECT DIRECTOR

Personal Information

- Date of Birth : 7th October, 1962
- Domicile : Karachi, Sindh
- Marital Status : Married

Educational Background

- Bachelor of Arts from University of Karachi in 1991.
- MBA (HRM) from Federal Urdu University, Karachi in 2010.

Summary of Qualification

- Project Planning, Management, Finance, Administration & HR,
- Sound Knowledge of Sustainable Development.
- Thorough knowledge of FIDIC Contracts
- Procurement of Goods, Services and Works
- Public sector/USAID/Asian Development Bank funded Experience in Pakistan.
- Knowledge of MS Project, Oracle and Excellent command over MS Office, Internet etc.
- Fluent in English, Urdu.

Courses

- Certificate in Introduction of Project Management from Pakistan Institute of Management from 20 Aug to 25 Aug, 2007
- Introduction to 4-Days Course on GIS & Imagery Based Geographical Analysis from NED University of Engineering & Technology, Karachi from June 18 – 21, 2007
- Procurement Management Workshop for Decision Makers from Lahore University of Management Sciences (LUMS) from Feb 4 to 9, 2013
- Training on Monitoring and Evaluation for Middle Managers, from Lahore University of Management Sciences (LUMS) from Jan 8 – 11, 2013
- Sindh Public Procurement Regulatory Authority's Certification (S.No.223 of the SPPRA List of Certified Officers)

Work History

Director (Public Transport Management, Operation & Regulation), Traffic Engineering Bureau, KDA (BS-19) Duties & Responsibilities:
(March 30, 2020 till date)

Under Sindh Act No.V of 1985 - The Karachi Division (Traffic Engineering) Act, 1985 some of the functions are entrusted to Director (PTMOR):

- Management, operation and regulation of public transport
- Planning and classification of public transport routes

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- Provide Technical Assistance to Regional Transport Authority
- Rationalization of public transport routes including classification & re-classification of existing route network.
- Proposed and examine routes for Qingqi Motorcycle Rickshaws on Link Roads of Karachi & Suburbs.
- Public Transport Infrastructure facilities identification & Demarcation of Bus Stops, Bus Bays and Bus Shelters.

Director (Implementation & Coordination), Karachi Development Authority (BS-19)

Duties & Responsibilities

- Implementation of critical decision taken in various meetings including Governing Body KDA's meetings.
- Explore and prepare feasibility for different project to achieve financial sustainability of KDA
- Introduced concept for a new Wholesale Market on a land of 80 acres at Surjani Town Karachi, and prepared feasibility for the same.
- Working for preparation of PC-1 for a Parking Plaza at Clifton, Karachi on a 3000 Sq.Yds Land
- Working for better use of KDA's Bus Terminals in different areas of Karachi
- Prepared feasibility for low cost flats at Surjani Town Karachi.
- Conceived and working on food street along Sea at Clifton, Karachi

(May 2020 – to date on additional charge basis)

Secretary, Karachi Development Authority

Duties & Responsibilities:

Head of the HR and General Administration of Karachi Development Authority
(April 2019 to August 2019)

Deputy Program Director/Procurement Specialist - Head of the Procurement Section USAID-Sindh Municipal Services Development Program, Government of Sindh / USAID, Karachi Base
(June 01, 2012 – Aug 2018):

Duties and Responsibilities:

- Manage all the procurement of Good and Services of the USAID US\$ 66 Million Assisted Program
- Member of the Procurement Committee
- Evaluate the need, justification and quantum of goods, works and services to be procured for Program
- Management Unit, USAID-Sindh MSDP.
- Prepare Procurement Plan.
- Coordinate implementation of the approved Procurement Plan, prepare specifications of the goods, works and services to be procured, Evaluation Criteria, Schedule of Requirement and Bill of Quantities. Coordinate Consultants in case of Works and complex goods and services.
- Publish, issue and disseminate the Notice for Inviting Tenders, Expression of Interests, Pre-Qualification Notices, Pre-Qualification Documents, Bidding Documents, Request for Proposal, Corrigendum/Addendum to these Documents and cancellation notices where required.
- Provide secretarial support to the Procurement Committee, Inspection Committee and the Complaint Redressal Committee.
- Prepare and publicize the contract award notice.
- Prepare contract documents in sync with bidding documents.
- Administer the Contract where applicable and ensure that the terms and conditions of the Contract are complied with
- Liaise with the Monitoring & Evaluation Section in monitoring the evaluation of the Contract.
- Liaise with SPPRA for posting of NITs, Pre-qualification notices, EoIs, Addendum/Corrigendum's to the NIT/EoI/Pre-qualification notices, Pre-Qualification Documents, Bidding Documents, Request for Proposals,

- Amendments or modification in the bid documents/RFP/Pre-Qualification documents, Bid Evaluation Reports, Contract Documents, BoQs, Schedule of Requirement and other information.
- Arrange for sale of unserviceable and obsolete/condemned items.
- Prepare Capacity Development Program in shape of Local Government Support Activity including preparation of RFP and implementation.

Director Administration in Sindh Board of Investment, Government of Sindh (BS-18) April 21, 2009 to May 12, 2011.

Duties and Responsibilities:

- Prepared the budget of Sindh Board of Investment
- Completed all the procurements in consultation with Sindh Public Procurement Regulatory Authority.
- Deployment of appropriate staff from different departments
- Secretary/Member of Selection Committee for hiring of officers/officials.
- Prepared Terms of Reference for market based staff (Directors, Deputy Directors, IT Managers, Manager Web, Accounts Officer and other lower staff)
- Hiring the market based staff
- Prepare standard operating procedures and policies to boost the investment in Sindh
- Coordinate with Chief Minister, Chief Secretary, Additional Chief Secretary (Development), Secretary Finance of Government of Sindh
- Planning and coordinating seminars, conferences, workshops, road shows and other events to boost the investment.
- Coordinate, planned and scheduled the visit of about 100 HICs (Honorary Investment Counsellors) visiting Pakistan from 30 different countries.
- Prepared a number of projects and products for investment point of view.
- Prepared PC-1s for Rs.100 million provided to Sindh Board of Investment for preparation of Feasibility Studies.

- Prepared Request for Proposals (RFPs) and published EOI for hiring consultants for various projects in line with Sindh Public Procurement Regulatory Authority.
- Coordinate and held meetings with different Industrial Association, Chambers, Investors and other stakeholders.
- Coordinated with President, State Bank of Pakistan and Presidents of all the banks for investment proposals
- Coordinated and prepared projects / products to be funded by CSF (Competitive Support Funds) USAID.
- Incharge for establishment of Japan Special Economic Zone near Karachi on 2000 acres of land.
- Incharge for establishment of Education City in Karachi on 9000 acres of land.
- Incharge for establishment of Marble City in Karachi.
- Incharge for conducting a comprehensive master plan for the 350 km of coastline of Sindh.

Project Officer (Capacity Building), Local Support Unit, Karachi Mega City Development Project (Asian Development Bank Funded Project) (BS-18) (October 12, 2007 to March 30, 2009)

Duties and Responsibilities:

- Successfully reviewed and completed the Karachi Strategic Development Plan / Master Plan for Karachi with the assistance of Foreign and Local Consultants
- Plan, coordinate and finalize Request for Proposal for Organizational Development & Financial Management of Government of Sindh, CDGK, TMAs & UAs
- Plan, coordinate and finalize Financial Sustainability and Institutional Development of Karachi Water & Sewerage Board.

- Plan and submit Training & Immediate Capacity Building program for Government of Sindh, City District Government Karachi, Town and Union Council Administration
 - Prepared and submit the Implementation of Accounting & MIS System for Local Government in Karachi.
 - Customer Orientation in City District Government Karachi.
 - Establishment of Strategic Planning Unit within CDGK's Master Plan Group of Offices, through individual foreign/local consultants.
 - Revitalization of Citizens Community Boards.
 - Arranged a number of trainings and capacity building program for Government of Sindh, City District Government Karachi and Local Support Unit.
- Terms of References (ToRs) including costing and timeline were solely conceived and prepared for the following studies/projects:

- Karachi Strategic Development Plan (Master Plan)
- Organization Development & Financial Management of Government of Sindh CDGK, TMAs & UAs.
- Study on Financial Sustainability and Institutional Development of Karachi Water & Sewerage Board (Corporate Structure)
- Establishment of Strategic Planning Unit for the effective and systematic planning of Karachi.
- Introduction of I.T. system for managing water distribution in KW&SB.

Personal Staff Officer to City Nazim (Mayor), Karachi (BS-18), City District Government Karachi (November 2005 – October 2007)

Duties and Responsibilities:

- Develop detailed implementation plan for the project reflecting required tasks, timeframe for implementation, financial requirements and task assignments.
- Coordinate the flow of information internally and with other departments and organizations.
- Incharge of International Affairs of Mayor of Karachi.
- Plan, coordinate and arrange foreign visits of the Mayor of Karachi
- Plan, coordinate and arrange foreign delegates visiting Karachi.
- Coordinate with all the consulate and embassies of Pakistan on behalf of Mayor of Karachi.
- Monitor progress for various development projects for the Mayor of Karachi.
- Head of Administration for Mayor's office.

Deputy District Officer (Database) (BS-17) in City District Government Karachi from (July 2003 – November 2005)

Duties and Responsibilities:

- Develop detailed implementation plan for the project reflecting required tasks, timeframe for implementation, financial requirements and task assignments.
- Responsible for the establishment of database structure and MIS Systems in CDGK to help the authorities for better decision-making
- Prepared Rain Emergency Relief / Disaster Management Plan for Karachi.
- Plan, coordinate and arrange meetings for District Coordination Officer, Karachi.
- Incharge Receive and Issue Department of whole City District Government Karachi.

Staff Officer to Director General (BS-17) in Karachi Development Authority Karachi from August 2000 – July 2003

Duties and Responsibilities:

- Setup and maintain filing systems and frequently controlling confidential materials and documents.
- Coordinate the flow of information internally and with other departments and organizations.
- Monitoring and preparing progress reports for various development projects for Director General, KDA
- Incharge of Administration of the office of Director General
- Coordinate with various departments of Government of Pakistan / Government of Sindh.
- Plan / conceive development projects with the coordination of various departments of KDA.

Private Secretary to Chief Secretary, Sindh (BS-17) in Government of Sindh (Jun 1995 – Aug 2000)

Duties and Responsibilities:

- Setup and maintain filing systems and frequently controlling confidential materials and documents
- Coordinate with Governor House, Chief Minister Secretariat and all the Secretaries to Government of Sindh
- Coordinate with Federal and other provincial governments
- Incharge of protocol of Chief Secretary and coordinate with the provincial and Federal Protocol Departments.
- Incharge of Secret Documents for Chief Secretary, Sindh
- Prepare press releases for Chief Secretary, Sindh
- Plan / arrange meetings and recording and issuance of minutes and their implementation.
- Plan and coordinate visits and inspections for Chief Secretary, Sindh
- Schedule appointments, meetings and conferences.
- Setup and maintain filing systems and frequently controlling confidential materials and documents.
- Open and distribute incoming mail and other material and coordinate the flow of information internally and with other departments and organizations.
- Review and proofread outgoing documents and correspondence.
- Prepared computer based file/dak tracking system with the view to ensure timely implementation of Chief Secretary's directives.
- Incharge of administration of Chief Secretary, Office
- Performed other general office work.

